

MAHONING COUNTY GIS DEPARTMENT GIS INTERN FOR SUMMER (JUNE-AUGUST) OF 2007

The Mahoning County GIS Department is seeking a limited term employee for the summer (June – August) of 2007. The limited term employee will assist in all mapping projects for the Mahoning County Auditor's Office as well as complete front-counter map requests by utilizing Mahoning County's Geographical Information System (GIS). The limited term employee will work under the direction of the Mahoning County GIS Director. Compensation is \$8.50 per hour. This position will not exceed 10 weeks (400 hours) of work and has no benefits.

Typical tasks associated with this position may include:

- Collecting data and preparing computerized maps.
- Generating GIS attribute data from existing hardcopy records.
- Orthophoto interpretation.
- Operating and adjusting GIS-related general office equipment.
- Scanning various documents to be eventually hyperlinked to the GIS.
- Using ESRI software, particularly ArcGIS 9.2 including ArcInfo, ArcMap & ArcCatalog.

Requirements:

- Candidates should be enrolled in a bachelor's or associate's program or higher in geography, geology or a related field.
- GIS, remote sensing and basic cartographic skills are required. Map interpretation is a must.
- Computer skills and knowledge are required.
- Candidates must be able to use and interpret Geographical Information Systems.
- Candidates must be able to work independently, meet deadlines and possess good communication skills.
- Candidates must have a valid Ohio driver's license and dependable transportation.
- The Mahoning County GIS Department is a drug-free workplace and all employees (including temporary) will be subject to mandatory drug testing.

This temporary position will begin in June and terminate in August of 2007. This position is 40 hours per week for a duration of ten weeks (400 hours total). The Mahoning County GIS Department hours of operation are from 8:00 a.m. to 4:30 p.m., Monday – Friday.

Please apply by Wednesday, May 16, 2007.

Send résumé and cover letter to:

Mahoning County GIS Department

Attn: Kimberly Vaughn – Interim GIS Director / GIS Programmer

21 W. Boardman Street, Room 106

Youngstown, Ohio 44503

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